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**HimaBindu Somavarapu**

**Email :** [**Uday.namthabad@esginc.us**](mailto:Uday.namthabad@esginc.us)

**Desk : +19723710568**

**Professional Summary:**

Passionate and career-driven IT professional with over 10+ years of experience, excelling in roles such as **RPA Business Analyst** and **Scrum Master,** demonstrating expertise in managing high-tech IT projects. Proven track record with **6+ years as an RPA Business Analyst on UiPath Tool**, coupled with 3 years as a Scrum Master, showcasing proficiency in **Jira** for user story prioritization and alignment with business objectives. Adept at leading requirements gathering sessions and crafting comprehensive **BRDs/PDDs/SDDs** for impactful projects in Banking, Finance, Logistics, Healthcare, and Manufacturing. Proven expertise in **requirements gathering, process analysis**, and end-to-end project management. Adept at collaborating with cross-functional teams and stakeholders to deliver innovative and impactful automation solutions. Applied Agile and Scrum principles to streamline migration processes, fostering adaptability within cross-functional teams. Known for innovation, strategic planning, and staying abreast of emerging fintech trends, contributing valuable insights and ideas for continuous improvement. Adaptable and proactive, excelling in troubleshooting complex issues and driving efficiency through the entire **Software Development Life Cycle (SDLC).**

**Skills**

**RPA Tools**: UiPath Studio, UiPath Orchestrator.

**Other Tools**: MS Office, Jira, and Confluence.

**Script Lang**: VBScript, VB.NET, Regular Expressions.

**Business Analysis**: Requirements Gathering, BRD, PDD.

**Process Improvement:** Process Assessment Tool.

**Collaboration:** Stakeholder Engagement, Cross-functional Collaboration.

**Testing:** Test Planning, User Acceptance Testing (UAT).

**Support:** Bots Maintenance.

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| **Degree** | **Specialization** | **Name of the University** | **Year** |
| Bachelor’s | Computer Science | Osmania University | 2013 |

**Professional Experience:**

##### **Capgemini**

##### Business Analyst in Robotic Process of Automation (Dec 2021 – Nov 2023)

##### Domain: Manufacturing

##### Client: Tenneco

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**Roles and Responsibilities:**

* Collaborated with manufacturing stakeholders to document detailed Process Definition Documents (PDD) and Solution Design Documents (SDD), ensuring alignment with manufacturing objectives.
* Understand and gather detailed business requirements from stakeholders (BRD).
* Analyze existing business processes to identify potential areas for automation.
* Conduct feasibility studies for proposed automation projects.
* Design RPA solutions using UiPath to meet business needs.
* Prepare detailed documentation (PDD) including process maps and design documents.
* Act as a liaison between stakeholders and the development team.
* Oversee RPA project lifecycle from initiation to deployment.
* Coordinate testing efforts to ensure the quality of RPA solutions.
* Provide training and support to end-users.
* Continuously identify opportunities for process improvement.
* Ensure RPA implementations comply with regulatory and internal standards.
* Facilitate change management processes for RPA implementations.
* Work closely with IT teams for infrastructure and security aspects of RPA.
* Support UAT by reviewing test cases and software builds.

##### **Tata Consultancy Services**

##### Business Analyst in Robotic Process of Automation (UiPath) (Feb 2019– Dec 2021)

##### Domain: Banking

##### Client: NXP

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**Roles and Responsibilities:**

* Collaborated with banking stakeholders to document comprehensive Process Definition Documents and Solution Design Documents, ensuring alignment with business objectives.
* Led requirements gathering sessions within the banking domain, acquiring a deep understanding of banking processes and regulatory requirements.
* Conducted tool evaluations and feasibility studies to identify and select appropriate RPA tools for banking automation projects.
* Provided guidance to clients on leveraging UiPath Task Capture, streamlining the creation of Process Design Documents for efficient automation.
* Offered expertise in proposed architecture to RPA Developers, overseeing development progress and ensuring compliance with banking industry standards.
* Worked closely with business and technology teams in the banking sector to assess automation feasibility, prepare business cases, and develop RPA solutions.
* Developed detailed documentation, including process maps and technical specifications, guiding the RPA development team throughout the banking projects.
* Ensured RPA solutions adhered to banking regulations, security protocols, and data protection standards.
* Translated complex banking business requirements into effective and optimized automation workflows in collaboration with RPA developers.
* Led and participated in testing efforts, including User Acceptance Testing (UAT), to validate RPA solutions against banking project requirements.
* Developed reporting mechanisms to provide insights into the performance and impact of RPA on banking operations.
* Collaborated with project managers to develop budgets and resource plans, ensuring successful RPA implementation within the banking sector.
* Managed offshore development teams, actively participating in the development process to meet banking project timelines.
* Created Migration documents outlining coding standards and steps for migrating banking business processes to UiPath.
* Led teams of developers, ensuring efficient automation delivery within specified timelines for banking projects.
* Utilized tools like Confluence for storing and managing banking-related documents, including Process Design Document and Solution Design Document.
* Leveraged Jira as a centralized platform to track and manage banking-related stories, ensuring effective collaboration and progress monitoring.

##### **Business Analyst: UiPath** (May’17 – Feb’19)

##### Tata Consultancy Services

Domain: Logistics

Client: DuPont

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**Roles and Responsibilities:**

* Understand and gather detailed business requirements from stakeholders.
* Analyze existing business processes to identify potential areas for automation.
* Conduct feasibility studies for proposed automation projects.
* Design RPA solutions using UiPath to meet business needs.
* Evaluate the potential return on investment (ROI) for RPA initiatives.
* Prepare detailed documentation (PDD) including process maps and design documents.
* Act as a liaison between stakeholders and the development team.
* Oversee RPA project lifecycle from initiation to deployment.
* Coordinate testing efforts to ensure the quality of RPA solutions.
* Provide training and support to end-users.
* Continuously identify opportunities for process improvement.
* Ensure RPA implementations comply with regulatory and internal standards.
* Facilitate change management processes for RPA implementations.
* Vendor Management: Interact with vendors for RPA tools and technologies.
* Generate reports and insights from RPA operations for decision-making.
* Work closely with IT teams for infrastructure and security aspects of RPA.

##### **Business Analyst: UiPath** (Mar’16– May ‘17)

##### Tata Consultancy Services

Domain: Healthcare

Client: Humana

**Roles and Responsibilities:**

* Conducted in-depth requirements gathering, ensuring a comprehensive understanding of

healthcare workflows and compliance requirements.

* Conducted data analysis to provide actionable insights for process optimization.
* Developed and maintained detailed process documentation and standard operating procedures.
* Led feasibility studies to assess the viability of RPA solutions, considering benefits, risks, and

return on investment.

* Worked closely with RPA development teams to design and implement automation solutions aligned with healthcare industry standards.
* Facilitated communication between healthcare professionals and technical teams, ensuring clarity in project objectives and requirements.
* Developed and executed comprehensive test plans, including unit testing, integration testing, and
* user acceptance testing.
* Ensured RPA solutions comply with healthcare regulations, such as HIPAA, to maintain data privacy and security.
* Provided end-user training and ongoing support to healthcare staff post-implementation.

##### **RPA UiPath: Scrum Master** (July’13 – Mar’16)

##### Tata Consultancy Services

Domain: Finance

Client: DuPont

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**Roles and Responsibilities:**

* Facilitated Agile processes including backlog refinement, sprint planning, and retrospectives, utilizing Jira to ensure adherence to Agile principles and practices.
* Supported the Scrum team in backlog item management, guiding effective prioritization and refinement using Jira's backlog management features.
* Orchestrated sprint planning sessions, aiding the team in defining sprint goals, user stories, and tasks through Jira's sprint planning capabilities.
* Coached the team on Agile methodologies, emphasizing the importance of backlog refinement and sprint planning to enhance productivity and delivery.
* Acted as the Jira expert, providing guidance on organizing and maintaining backlog items, user stories, and sprint goals within the tool.
* Fostered collaboration between stakeholders, product owners, and the development team to align backlog priorities and sprint goals using Jira dashboards.
* Utilized Jira reporting functionalities to facilitate transparent communication within the team and with external stakeholders during sprint planning and reviews.
* Proactively resolved conflicts, roadblocks, and challenges hindering team progress during backlog refinement and sprint planning, leveraging Jira for issue tracking and resolution.
* Led continuous improvement initiatives by analyzing team performance metrics in Jira related to backlog refinement and sprint planning, implementing process enhancements accordingly.
* Ensured team adherence to Agile values and principles during backlog refinement and sprint planning sessions, using Jira insights to support decision-making.
* Embraced a servant-leader approach during backlog refinement and sprint planning, prioritizing team needs, and fostering collaboration and accountability using Jira as an enabling tool.